03 October 2026

To

The Institute of Chartered Accountants of India
122, Uthamar Gandhi Road,
Thousand Lights West, Nungambakkam,
Chennai – 600034.

Subject: Requirement of CA Industrial Trainees / Article Assistants

Dear Sir/Madam,

We are pleased to inform you that our organization is seeking to engage eligible CA Industrial Trainees / Article Assistants for training opportunities across various business verticals of the Katti-Ma Group.

Candidates should be willing to undergo training for a minimum period of 12 months. Working knowledge of Tally, MS Office, and accounting principles will be an added advantage.

The stipend shall be paid in accordance with the Industrial Training Scheme and guidelines prescribed by the Institute of Chartered Accountants of India and applicable from time to time.

The selected trainees will be provided practical exposure in diverse areas of business operations, finance, taxation, audit, banking, compliance, and management reporting. The indicative areas of training are enclosed as **Annexure A**.

Interested candidates may contact us at:

Mobile: **9677121259 / 9003231155**
Email: **admin@kattima.com / keplaccounts@kattima.com**

We request you to kindly circulate/publish the above requirement among eligible students and trainees. A brief profile brochure of our organization is enclosed for your reference.

Thanking you.

Yours faithfully,

For Katti-Ma Group

Authorized Signatory

FACTORY 100% EOU
Katti-Ma Industrial Park,
Kuthambakkam - 600 124
Thiruvallur Dist., Tamilnadu
Ph: +91 44 2681 1313
email: factoryaccounts@kattima.com

KATTI-MA EXPORTS PVT. LTD.
Office-A, 9th floor, The Rain Tree Place, No.9, McNichols Road
Chetpet, Chennai - 600 031. Tamilnadu, India
Ph : +91-44-28363545 (3 Lines)
email: kkgl@kattima.com | www.kattima.com
GSTIN NO. 33AABCK8256A1ZW

Annexure A

Areas of Training and Exposure

(The exposure shall not be limited to the areas listed below)

1. Factory Accounts and Production Accounting
2. Stock Verification and Inventory Management
3. Export Documentation and International Trade Procedures
4. International Banking and Trade Finance
5. Hotel Industry Operations and Financial Management
6. Mining Industry Accounting and Compliance
7. Property Development and Real Estate Business Operations
8. Financial Accounting and Reporting
9. Concurrent Audit and Internal Control Systems
10. Management Information Systems (MIS), CMA Data Preparation, and Coordination for Bank Stock Audits
11. Regulatory and Statutory Compliance
12. Direct and Indirect Taxation
13. Coordination with Internal Auditors and Statutory Auditors
14. Banking Operations, Credit Facilities, and Working Capital Management
15. Corporate Governance, Secretarial, and Compliance Matters

The trainees will gain practical exposure through direct involvement in day-to-day business operations, audits, banking activities, taxation matters, financial reporting, and management decision-support functions across multiple industries.

For M/S Katti-Ma Exports Pvt Ltd.

Authorized Signatory.

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